CCS Certification Program Updates
Effective January 1, 2020

- Certain criteria will be updated to reflect OSHA guidelines and drive better safety performance through enhanced best practices.
- All companies will be required to "Renew with Changes" in 2020 to ensure all contractors have responded accurately to the "Scope of Work" questionnaire.
- All companies will be required to upload their most current safety program/manual and reference all criteria to ensure that all contractors have an accurately referenced manual since many contractors have not referenced their complete manual in over five years. *CCS to offer option for staff to reference criteria for contractors for a fee if they are unable or unwilling to do it themselves.*
- All companies that meet mandatory criteria will be required to have a home office audit (HOA) every three years.
- Companies that are in "Participant" status due to their OSHA statistics not meeting the threshold will be required to have a risk mitigation plan that is uploaded to their record in the program.
- Statuses will be updated to better reflect their commitment to safety performance.

Revised CCS Certification Levels

There are different classifications in the CCS Certification Program depending on whether your company is considered construction or non-construction. The determination is based on your responses to the "Type of Work" questionnaire on the application.

- CCS-IDOL Certified Partner
- CCS Certified
- CCS Qualified
- CCS Participant
- CCS Verified Vendor
- CCS Conditionally Verified Vendor

To be **CCS Certified**, you must meet the following requirements:

- A three-year average TRIR and DART rate equal to or less than 80% of the national average for your NAICS code
- Have no cited fatalities for the past three years
- Meet all the SPRS mandatory criteria
- Score 50% or higher on the SPRS best practices
- Pass a home office audit

If you attain CCS Safety Certified status, you can submit a letter of intent to join the CCS/Indiana Department of Labor (IDOL) Partnership. To become a **CCS/IDOL Certified Partner**, you must:

- Complete the CCS/IDOL Partnership Agreement which includes submitting monthly safety data
- Have a three-year average TRIR and DART rate equal to or less than the Indiana average for your NAICS code
- Be approved by the Indiana Department of Labor

For **CCS Qualified** status, you must meet the following requirements:

- A three-year average TRIR and DART rate equal to or less than the national average for your NAICS code
- Meet all the SPRS mandatory criteria
- Have no cited fatalities for the past three years
- Pass a home office audit

For **CCS Participant** status, you must meet the following requirements:

- Meet all the SPRS mandatory criteria
- Pass a home office audit
- Provide a risk mitigation plan

For non-construction, contractors are either a Verified Vendor or a Conditionally Verified Vendor.

To be a **CCS Verified Vendor**, you must meet the following requirements:

- A three-year average TRIR and DART rate equal to or less than the national average for your NAICS code
- Meet all the SPRS criteria
- Have no cited fatalities for the past three years
- Pass a home office audit

To be a **CCS Conditionally Verified Vendor**, you must meet the following requirements:

- Meet all the SPRS criteria
- Provide a risk mitigation plan

INCOMPLETE

Please be advised that you must complete all the required elements of the CCS Certification Program in order to receive a status. You will be classified as “incomplete” if you do not:

- Meet all the mandatory SPRS requirements
- Do not provide all required documentation
- Do not complete a required home office audit

Criteria Updates

Green indicates mandatory criteria (must be met to be “CCS Safety Certified” or “CCS Safety Qualified”)
Blue indicates best practices (Must have a minimum of 50% to be “CCS Safety Certified”)

Changed from Best Practice to Mandatory
New Mandatory
New Best Practice

C. MANAGEMENT SAFETY RESPONSIBILITIES ARE DEFINED (Mandatory)
01. MANAGEMENT SAFETY RESPONSIBILITIES ARE SUMMARIZED FOR EACH JOB DESCRIPTION.
02. A NON-DOT SAFE DRIVING/DISTRACTED DRIVING POLICY THAT FOLLOWS STATE OR LOCAL REGULATIONS HAS BEEN ESTABLISHED.
03. A SAFETY BUDGET IS BUILT INTO EACH BID.
04. A CELL PHONE USE POLICY THAT EXCEEDS STATE OR LOCAL REGULATIONS HAS BEEN ESTABLISHED.

L. A FALL PROTECTION PLAN IS DETAILED (Required Question #11)
01. INSPECTION OF EQUIPMENT AND MATERIALS USED FOR FALL PROTECTION.
02. TRAINING PROVISIONS INCLUDING WRITTEN CERTIFICATION FOR ALL EMPLOYEES EXPOSED.
03. REQUIREMENTS FOR FALL PROTECTION ON WALKING/WORKING SURFACES GREATER THAN 6 FT. (GENERAL INDUSTRY IS 4 FT.)
04. PROVISIONS FOR RESCUE PLAN IF FALL OCCURS.
05. EQUIPMENT AND PROCEDURES ARE ELEMENTS OF THE SELF INSPECTION FORM.
06. DEVELOPMENT OF SITE SPECIFIC FALL PROTECTION PLANS.
07. MEASURES TO PROVIDE RETRAINING AS NEEDED.
08. PERFORMANCE CRITERIA OF EQUIPMENT USED.
09. EXPLANATION OF FALL PROTECTION OPTIONS: GUARDRAILS, NETS OR PERSONAL FALL ARREST.
10. TRAINED, DESIGNATED PERSON CONDUCTS ANNUAL, DOCUMENTED INSPECTION OF ALL EQUIPMENT.
11. A DROPPED/FALLING OBJECT POLICY IS IN PLACE AND REVIEWED WITH EMPLOYEES.

DD. A CRANE PROGRAM IS DEFINED (Required Question #24)
01. TRAINING OF PERSONS RESPONSIBLE FOR USE AND MAINTENANCE OF CRANES AND RIGGING.
02. FIRE PROTECTION EQUIPMENT REQUIREMENTS.
03. PRE-LIFT MEETING IS CONDUCTED AND DOCUMENTED.
04. MEASURES TO AVOID OVERHEAD POWER LINES.
05. SIGNAL PERSON MUST BE QUALIFIED.
06. DOCUMENTED INSPECTION OF EQUIPMENT BEFORE AND DURING USE.
07. REQUIREMENTS FOR ANNUAL INSPECTIONS OF THE HOISTING MACHINERY BY A COMPETENT OR QUALIFIED PERSON.
08. A LIFT PLAN IS ESTABLISHED AND COMMUNICATED.
09. FALL PROTECTION REQUIRED DURING ASSEMBLY/DISASSEMBLY.
10. ASSIGN AN ASSEMBLY/DISASSEMBLY DIRECTOR (THEY MUST BE QUALIFIED).
11. A PROGRAM IS IN PLACE TO ASSESS, VERIFY, AND DOCUMENT GROUND CONDITIONS.
12. CRANE OPERATORS ARE CERTIFIED BY AN ACCREDITED AGENCY. (I.E. NCCO)
13. CRANE OPERATORS HAVE A DOCUMENTED EVALUATION.
13. EQUIPMENT AND PROCEDURES ARE ELEMENTS OF THE SELF INSPECTION FORM.
14. METHODS TO MAINTAIN MAINTENANCE RECORDS OF EQUIPMENT.